

# MINUTES

**Meeting:** AMESBURY AREA BOARD  
**Place:** Woodford Village Hall, Middle Woodford SP4 6NR  
**Date:** 12 September 2019  
**Start Time:** 7.00 pm  
**Finish Time:** 8.30 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Graham Wright, Cllr Mike Hewitt (Vice-Chair), Cllr Fred Westmoreland, Cllr Robert Yuill (Chairman), Cllr John Smale and Cllr Darren Henry

### **Wiltshire Council Officers**

Jacqui Abbott (Community Engagement Manager), Dominic Argar (Technical Support Officer), Guy Benson (Military Civilian Integration Programme Lead), Rhys Schell (Communities Specialist Manager) and Tara Shannon (Democratic Services Officer)

### **Town and Parish Councils**

Amesbury Town Council  
Durrington Town Council  
Bulford Parish Council  
Figcheldean Parish Council  
Idmiston Parish Council  
Shrewton Parish Council  
Tilshead Parish Council  
Woodford Parish Council

### **Partners**

Wiltshire Police  
Dorset and Wiltshire Fire and Rescue Service  
Lovells  
MOD  
Highways England

**Total in attendance: 34**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
46	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting.</p>
47	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> <li>• Alistair Cunningham, WC Executive Director, Growth, Investment and Place</li> <li>• Myra Orr, Chair, Cholderton Parish Meeting</li> <li>• Liz Coles, Amesbury Inspector, Wiltshire Police</li> </ul>
48	<p><u>Minutes</u></p> <p><b><u>Resolved:</u></b></p> <p><b>The minutes of the meeting held on 18 July 2019 were agreed as a correct record and signed by the Chairman.</b></p>
49	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
50	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <ul style="list-style-type: none"> <li>• <b>Consultation on Proposal to Increase Downland School Capacity</b> Wiltshire Council was proposing to increase the number of places at Downland School from 69 places to 90 from September 2019. Downland, a special school, situated on the southern edge of Devizes, supported the needs of children and young people who had an Education Health and Care Plan (EHCP) identified to support their social, emotional and mental health needs. A consultation on the proposal was open and would run until 21 September 2019. People could email <a href="mailto:SpecialSchools@wiltshire.gov.uk">SpecialSchools@wiltshire.gov.uk</a> to comment.</li> <li>• <b>Recycling Week 2019</b> Recycling Week 2019 was being held between 23 and 29 September 2019. The aim was to encourage recycling and promote the benefits of</li> </ul>

	<p>recycling. A video had been played prior to the meeting, during the networking and refreshments, detailing items that could be recycled and which bins to place items in.</p> <p>The Chairman as the Portfolio Holder for Waste stated that the aim was to increase recycling from the 42% it was at now, to 50%. There were upcoming changes to recycling in Wiltshire, hopefully to be implemented at the end of 2019 or early 2020. These changes would enable people to recycle more. Wiltshire Council were currently looking at how the recycled items were separated and sorted prior to these changes being implemented.</p> <p>The Chairman invited Cllr Graham Wright to the next Area Boards Chairman's Meeting to update them on the Global Warming and Climate Change Emergency Task Group which was set up after Wiltshire Council declared a Climate Change Emergency at Full Council on 26 February 2019.</p>
51	<p><u>Wiltshire Council - Military Civilian Integration</u></p> <p>Mr Benson introduced himself to the meeting. Wiltshire was his home, he had served 40 years in the army and was now working for Wiltshire Council as the Military Civilian Integration Programme Manager, reporting directly to Alistair Cunningham, Executive Director, Growth, Investment and Place. Unfortunately, Mr Cunningham, who had been planning to attend the meeting, had sent his apologies due to family commitments.</p> <p>Due to the Novichok incident and then National Armed Forces Day the Military Civilian Integration Programme (MCIP) had taken a back seat. However, Mr Benson was now in the process of reinvigorating the programme. It was admitted that there had been some communication problems, the MCIP were working to resolve these issues and Mr Benson would attend future Area Board meetings.</p> <p>Slides were shown to the meeting which Mr Benson explained, giving details regarding the MCIP. The aim of the MCIP was to give strategic direction and guidance on all Military matters and activities in Wiltshire. Its roles included fostering good relationships between the military and civilian communities throughout Wiltshire; seeking to maximise the social and economic benefits of the Armed Forces presence within Wiltshire and ensuring that Wiltshire Council responded in a timely and appropriate manner to the impact of MOD changes within Wiltshire.</p> <p>Details were given regarding the composition of the quarterly MCIP Board which included Cllr Philip Whitehead (Leader, Wiltshire Council), Cllr Richard Clewer (Deputy Leader, Wiltshire Council and MCI Portfolio Holder), Alistair Cunningham (Executive Director, Wiltshire Council) along with several very</p>

senior army personnel. It was possible that the Soldiers, Sailors, Airmen and Families Association (SSAFA) and Swindon and Wiltshire Local Enterprise Partnership (SWLEP) may also be added to the board as informers, rather than decision makers.

The workstreams of the MCIP were briefly explained to the meeting as summarised below:

<b>MILITARY CIVIL INTEGRATION PROGRAMME (MCIP) WORK STREAMS</b>				
<b>MCI Lead – Leader of Wiltshire Council</b>				
<b>MCI Portfolio Holder – Deputy Leader of Wiltshire Council</b>				
<b>SRO</b>	<b>AF Cov Champion</b>	<b>AF Cov Champion</b>	<b>Head of CAP</b>	<b>Head of CAP</b>
<b>Re-Basing</b>	<b>Covenant</b>	<b>Communities</b>	<b>OPE/DEO</b>	<b>Governance</b>
<ul style="list-style-type: none"> <li>• Planning</li> <li>• Monitor builds prog</li> <li>• Media opportunities</li> <li>• Prep for return of SP</li> <li>• Prep for MCI</li> <li>• Highways</li> <li>• Schools</li> <li>• Education</li> <li>• Health</li> <li>• General service delivery</li> <li>• Spousal employment</li> <li>• Exploit benefits</li> </ul>	<ul style="list-style-type: none"> <li>• Military Community</li> <li>• SW Connect</li> <li>• Outreach capability               <ul style="list-style-type: none"> <li>○ Vehicle</li> <li>○ Training</li> <li>○ Video</li> </ul> </li> <li>• Media opportunities</li> <li>• Raise awareness</li> <li>• Improve signings</li> <li>• Grant scheme</li> <li>• Joint Transition Fair</li> <li>• WIS Service Personnel</li> <li>• Raise awareness (ERS)</li> <li>• WC ERS Gold Status</li> <li>• MoE</li> </ul>	<ul style="list-style-type: none"> <li>• Area Boards</li> <li>• Shared facilities:               <ul style="list-style-type: none"> <li>○ Sports facilities</li> <li>○ Coaching staff</li> <li>○ Sports officials</li> <li>○ Bands</li> <li>○ Health</li> <li>○ Housing</li> </ul> </li> <li>• AF Grant Scheme</li> <li>• Youth activities</li> <li>• Commemoration</li> <li>• CFAV/Cadets</li> </ul>	<ul style="list-style-type: none"> <li>• Land issues</li> <li>• MOD developments</li> <li>• MOD Sites               <ul style="list-style-type: none"> <li>○ Lyneham</li> <li>○ Boscombe</li> <li>○ Porton</li> <li>○ SPTA</li> <li>○ Colerne AF</li> <li>○ Colerne Bks</li> <li>○ Westbury</li> <li>○ Hullavington AF</li> <li>○ Hullavington Bks</li> </ul> </li> <li>• Other opportunities:               <ul style="list-style-type: none"> <li>○ Warminster</li> <li>○ Keevil</li> <li>○ Ludgershall</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• MCI web page</li> <li>• MCIP Board</li> <li>• CIP Delivery Group</li> <li>• MCI Briefings</li> <li>• MCIP Scrutiny Panel</li> </ul>
		<p style="text-align: center;"><b>Heritage</b></p> <ul style="list-style-type: none"> <li>• RA Museum</li> <li>• VE Day</li> </ul>		<p style="text-align: center;"><b>Leader</b></p> <ul style="list-style-type: none"> <li>• Rural Grants</li> <li>• Brexit Implications</li> </ul>

It was hoped that they could raise awareness of the Armed Forces Covenant, as there was funding available that could help communities. Cllr Chris Williams was the Champion for the Armed Forces Covenant.

Rebasing was critical now and the area board would be receiving updates later in the meeting in relation to this. There had been some issues with communities, education, health, dental and highways. However, it was hoped that good communication would unpick these issues. Mr Benson invited people to email him with queries or comments at [guy.benson@wiltshire.gov.uk](mailto:guy.benson@wiltshire.gov.uk). Mr Benson would ensure that their query got to the right person and got a response.

Mr Benson stated that the situation was challenging but that they were moving in the right direction and would deliver. Mr Benson highlighted the Army Basing Steering Group meeting which he invited councillors to attend.

A representative of Bulford Parish Council addressed the meeting and stated that they now felt happier that issues in Bulford would be addressed. In response to a question from Bulford Parish Council on how you could integrate serving military personnel into parish councils it was stated that there was an

	<p>MCI task group that were looking at ways of improving integration.</p> <p>The Chairman requested that Mr Benson look into a situation regarding a sports field at Boscombe Down that was currently unused. The town council had expressed an interest in the field, however the situation had not moved forward at all. Mr Benson confirmed that he would look into the situation and report back.</p> <p>The Chairman thanked Mr Benson for his presentation and updates which he felt were a positive step forward.</p>
52	<p><u>Updates from Partners and Town/Parish Councils</u></p> <p>The Chairman referred to the updates set out in the agenda and invited further updates from Town/Parish Councils and other Partners.</p> <ul style="list-style-type: none"> <li>• <b>Communities Together/ Military Civilian Integration (MCI):</b> <ul style="list-style-type: none"> <li>○ <b>Cllr Wright - Communities Together</b> Cllr Wright stated that many of his points had already been mentioned by others. However, he could report that there was a new Garrison Commander and Deputy at Larkhill, as a result it was hoped that MCI would move forward. A community space that was available for use at Larkhill could possibly be used as an MCI hub.</li> <li>○ <b>DIO Army Basing</b> Neill Page, the delivery lead for DIO Army Basing referred the meeting to his written update (published as an agenda supplement) which contained the main headline points regarding Army Basing. Army Basing involved a network of people and organisations inside and outside the wire. Lovells were providing the new build properties and Aspire were the largest provider of existing homes.</li> </ul> </li> </ul> <p>All the new build sites were progressing well with many already handed over to service families, this had been a fairly seamless process. Likewise, delivery of barracks assets was going well with most assets completed. Although some interim medical facilities had opened, delivery of all facilities would take slightly longer and were due for completion next year.</p> <p>The Ludgershall Crossing and Bulford Roundabouts were complete, although Road Safety Audits were still to take place. At the Tidworth junctions works had been delayed due to third party stakeholders. These were now due to start around October 2019 and run until November 2020. The Shipton Bellinger junction was in the hands of Highways England and the Larkhill Roundabout</p>

Road Safety Audit was now complete, the recommendations were subject to acceptance by Wiltshire Council.

There had been some planning issues, with objections raised by Bulford Parish Council and Durrington Town Council. Neill had been meeting with Cllr Wright to see if this could be resolved. Regarding the Road Safety Audit for the pedestrian crossing at Bulford, Wiltshire Council needed to approve the methodology for the pedestrian surveys prior to the surveys taking place.

There were no concerns regarding education provision as the predicted figures had been fairly accurate.

The Chair queried the highways works mentioned in Neill's report at the Toby Carvery roundabout in Bulford as this had not been on his radar. It was explained that there had been an obligation as part of the original planning process to carry out works there. However, they questioned the validity of having to undertake those works. Therefore, they were applying to amend the permission to have that aspect removed. It was thought the intended works there would inevitably happen in connection with Boscombe Down.

Bulford Parish Council stated that the new roundabouts in Bulford had increased traffic flow, makes the crossing very difficult for pedestrians and asked whether there was an intention to do a post construction safety audit. It was confirmed that a Road Safety Audit would be carried out. The findings of this would determine if any action needed to be taken, at the current time the roundabouts were as designed.

Bulford Parish Council looked for reassurance that if the Road Safety Audit did find any problems with the roundabouts etc that any extra works would be funded as part of the programme and that they as a parish would be consulted. It was explained that after a Road Safety Audit, Wiltshire Council looks at the results and determines what actions need to be taken. Then the programme would undertake these actions. There would however have to be an endpoint, but the issue was really in the hands of Wiltshire Council technical officers

Bulford Parish stated they did not want these issues to end up coming to CATG as the time taken to resolve them and the cost to the parish would be great.

It was confirmed that the Bulford crossing pedestrian survey had not yet taken place as they had to wait for the children to go back to school first, it had been too early to establish patterns. It was not thought there would be one Road Safety Audit survey to cover all

Bulford issues including the Beeches.

Cllr Hewitt, Chair of CATG stated that it would be far more efficient if the surveys could be undertaken together. The issue was referred to Mr Benson to see if there was anything he may be able to do.

- **Lovells**

At their request, the Lovells update was moved up the agenda and was received prior to the Wiltshire Council – Military Civilian Integration update. Nicola Schnieder updated the meeting on the progress of the new builds. At the Bulford (Plumer Estate) site all 225 homes had been completed and handed over with more being occupied each week. The Ludgershall (Corunna Estate) site had also been completed with 242 homes handed over. More than 180 of these were now occupied. Work was continuing to finalise the open spaces, pathways and accesses.

At the Larkhill site (Alanbrooke Estate) work was continuing apace with around 90 handed over and 20 occupied. It was hoped that these would be completed around Spring/Summer 2020.

Cllr Wright thanked Neill Page, Lovells and Guy Benson for listening and felt that everyone was now working together as a community to try to find solutions to issues.

- **Wiltshire Police**

PC Lucy Wileman of the Community Policing Team introduced herself to the meeting. She was attending on behalf of Inspector Liz Coles who was unable to attend due to work commitments. There had been some anti-social behaviour issues at Archers Gate in Amesbury. As a response patrols had been increased and all Radian tenants had been sent a letter detailing what was acceptable behaviour. As a result, complaints involving anti-social behaviour had dropped off.

Amesbury Pubwatch was doing well, with some successful meetings involving lots of agencies. Their relationship with the military had also improved, with people feeling reassured that army basing would not create issues. Cllr Westmoreland stated that he had also been at the last Pubwatch meeting and felt that it had been the most positive Pubwatch meeting he had attended. They had some good ideas that may be suitable for area board funding and were encouraged to apply.

Some issues in Durrington had been resolved and there were no big rural issues reported.

Cllr Hewitt queried whether they could put more patrols around schools at drop off/pick up times to help prevent dangerous parking/driving etc. PC



Wileman stated that schools would need to report any issues they perceived and then the police could look at the issues.

The Chairman stated that he was pleased that there were reports of issues getting better on various fronts as it was nice to hear positive reports.

- **Dorset and Wiltshire Fire and Rescue Service**

In a change to the agenda the update from the DWFRS was considered at the start of partner updates. Station Commander for Salisbury, Amesbury and Wilton, Matthew Maggs attended and referred the meeting to the written report in the agenda pack.

He had been in this post since 1st January and due to his work commitments, this was the first time had had been able to attend the Amesbury Area Board meeting. The fire service were struggling to get out into the community to undertake visits. This was something they were tasked by government to do, in order to keep people safe and well (not just from fires) but also in terms of health and wellbeing. They offered safe and well checks, as well as health and wellbeing checks. If anyone knew a group or person that was vulnerable the fire service could help. They could give free smoke and CO2 alarms and help to provide heaters and blankets. However, they needed to know who to help. Currently in rural areas they were no full-time fire fighters, so they needed help connecting to the community. His contact details could be found in the pack if anyone wanted to refer people.

In response to a question from Cllr Wright, Mathew stated that he would be happy to attend a Health and Wellbeing Group meeting.

- **Town and Parish Councils**

John Berry, Vice Chair of Shrewton Parish Council gave an update to the meeting.

The parish council still had great concerns regarding A303 rat runs through Shrewton. They had a successful Speedwatch team and were recruiting for Lorrywatch.

The Parish Council was installing a fitness trail around the perimeter of their grounds. The cost would be over £13,000 which was being met using section 106 funding.

A community garden was also being proposed, the Parish Council was hoping to work on this with interested organisations, schools and community groups.

Plans to refurbish the village hall were also underway, although further fundraising would be needed.

	<ul style="list-style-type: none"> <li>• <b>A303 Highways England</b> In an addition to the agenda Yogi Von Hippel of Highways England addressed the meeting. It was announced that there would be an A303 Community Forum meeting on 25 September, 7pm at Antrobus House which people were welcome to attend. It was also hoped that they would provide updates regarding the A303 at future area board meetings.</li> </ul>
53	<p><u>CEM Update</u></p> <p>Jacqui Abbott, Community Engagement Manager, announced that there would be a public meeting at the Redworth Centre on Thursday 26 September at 12.30pm regarding the Amesbury Community Shed. It was hoped that Amesbury could set up its own Men’s Shed or Community Shed and a speaker from Tidworths Men’s Shed and those that had benefited from it were coming to speak to the meeting. Anyone interested was encouraged to attend.</p> <p>As a pilot scheme in the Amesbury Area an exercise in ‘Equality and Inclusion – Knowing Our Community’ was to be undertaken that would focus on a protected characteristic. The protected characteristic chosen was Disability. As an extension to the CEM’s everyday role, there would be meetings with carers, people with SEN, autism, disabilities, older people and people with mental health issues. Groups or individuals could meet for a conversation about local priorities, and how they felt about community integration and inclusion. This work was to tie in with the Joint Strategic Needs Assessment questionnaire and event (which would be taking place in early 2020).</p> <p>The different types of funding available via grants through the Area Board were explained, Community Area Grants which could support capital projects, Youth funding was for projects involving 13 - 19 year olds and Health and Wellbeing funding to support projects and initiatives that benefit older and vulnerable residents within the local area. There would be some slight changes to the grant criteria coming in from September. For example, commercial and statutory organisations could access funding when they could demonstrate community benefit and organisations would be able to apply to over 3 Area Boards for funding for projects that covered more than 3 areas. For more information people could contact Jacqui Abbott on 01722 434344, or see <a href="http://www.wiltshire.gov.uk/areaboards">www.wiltshire.gov.uk/areaboards</a>.</p>
54	<p><u>Local Youth Network Update and Youth Activities Grant Applications</u></p> <p>Cllr Darren Henry gave a brief update on the Local Youth Network. The group would be holding a mental health themed meeting for young people at Stonghenge School. There would also be a meeting for adults involved in youth work. There had been no applications for youth grants and the meeting was encouraged to spread the word that youth funding was available.</p>

55	<p><u>Health &amp; Wellbeing Group</u></p> <p>Cllr Graham Wright gave a brief update on the Health and Wellbeing Group. Addison Square was a sheltered housing location in Durrington that residents had previously been unhappy with. In response the site had been upgraded outside and the lounge had been refurbished. To celebrate this a barbeque had been put on for residents, where everyone had a lovely time. The barbeque had been funding by a Health and Wellbeing grant which was awarded under delegated authority in between area board meetings, due to the timescales involved.</p> <p><b><u>Resolved:</u></b></p> <ul style="list-style-type: none"> <li>• <b>To note that £85.00 had been awarded under delegated authority to the “Celebrating Addison Square” project for a barbeque.</b></li> </ul>
56	<p><u>Community Area Grants</u></p> <p>Cllr Fred Westmoreland introduced the grants and representatives of each organisation spoke in support of their applications. It was;</p> <p><b><u>Resolved:</u></b></p> <ul style="list-style-type: none"> <li>• <b>To grant Woodford Parish Council, £5,000.00 towards the Woodford Village Hall theatrical lighting system.</b></li> <li>• <b>To grant Figheldean Parish Council, £760.00 towards a Defibrillator for the village hall next to the playing fields.</b></li> </ul>
57	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
58	<p><u>Future Meeting Dates and Close</u></p> <p>It was noted that the next meeting of the Amesbury Area Board would be held on Thursday 21 November 2019 at 7.00pm at Antrobus House, 39 Salisbury Rd, Amesbury, Salisbury SP4 7HH.</p> <p>The proposed theme of the meeting would be around the Climate Change Emergency.</p> <p>The Chairman thanked everyone for attending and thanked all those who gave presentations or updates to the meeting.</p>

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